



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: April 9, 2020

TO: City Building Committee

FROM: David Oakes, Public Works Facilities & Energy Manager

RE: 296 Riverside Avenue – Roof Repairs

The City of Bristol was notified by the new tenant of 296 Riverside Avenue, Mr. Eric Tenant, that there was an issue with the existing roof at the facility, in the area of the rear utility room. Upon inspection, Public Works staff found that a section of the EPDM flat roof system has been compromised by infiltration in the vicinity of the chimney. The infiltration was not previously reported by the former tenant, The Bristol Boys & Girls Club.

On March 31st, Facilities Manager Oakes met with Offshore Construction staff to inspect the roof to determine the extent of the damages and to provide an estimate to make required repairs. Offshore Construction is the current on-call vendor for Roofing Maintenance & Repair Services for the BOE. Offshore also completed the roof replacement at Fire Headquarters in 2018.

Facilities Manager Oakes is currently awaiting the estimate to make repairs to the roof, deck and metal trim work at 296 Riverside Avenue. It is anticipated that a request for an allocation to cover the costs of these services will be forthcoming from Public Works staff.